

**MINUTES OF THE MEETING OF THE RIVER YEALM HARBOUR
AUTHORITY HELD USING ZOOM ON 21st October 2021 AT 1800.**

Members and Officers in attendance:

Dominic Crawley – Chairman
Rodney Carter – Vice Chairman
John Endicott
Nicky Tewson
Dermod Drought
Mark Steggles
Peter Hinchliffe
Mark Beighton – Harbour Master
Helen Phillips – Office Manager

Apologies for Absence

Martyn Oates
Stephen Maltby
Andrew Matthews

96/21 MINUTES

The minutes from the meeting from the 16th September 2021 were proposed by Dermod Drought to be a true reflection of what was discussed, seconded by Rodney Carter, and agreed by those members who had attended the meeting.

97/21 MATTERS ARISING

- Popes' Quay – the repair work to Pope's quay will be carried out by Mark Steggles and fifty percent of the overall cost will be met by the Parish following the established cost-sharing approach. As a member of the Authority, Mark asked that his interest in repair work was duly noted in the meeting minutes, which by this record it is.
- Policy and Regulations – the re-drafts will be checked shortly and the updated versions circulated to members and placed on the RYHA web site.
- Updating bank account signatories – two of our three bank accounts are in the process of being updated. It was agreed that Santander Bank accounts, 04976207 and 04976215 should have the same signatories as the other bank accounts. This will mean the removal of one current signatory and the addition of a new member.
- Rubbish issues – Nicky Tewson has been looking into the options available to reduce rubbish we are being given and also reduce pressure on staff to carry it up to the top of Yealm Steps. It was agreed that this should be revisited in January.
- Communication to A mooring holders on future maintenance is in hand and will be communicated shortly.
- The budget sub-committee will report back at the next meeting.

98/21 CORRESPONDENCE

Nothing this month

99/21 FINANCIAL REPORTS

The OM ran through the figures for the month of September. The main sources of income are similar to last month. Work is in progress to credit unused boats that have been invoiced for the year. A detailed explanation of all expenditure was given. The cash flow income once again exceeded projections significantly putting us on track to cover depreciation and provisioning. The reserving policy will be reviewed as part of the annual budget process.

100/21 APPRAISALS

The appraisals have now been carried out. An annual review is now being completed.

101/21 HARBOUR MASTER'S REPORT

- Visiting boat nights for the season hit a new record of just over 5,500.
- Sarah Taylor has now joined the group of assistant harbour masters.
- The harbour launch engine has had a health check. The engine mounts need replacing. The stern tubes are in good condition.
- The second section of Yealm steps pontoon is leaking again despite its repair two years ago. Walcon has been approached to ask for their advice. The replacement cost is around £30k per section. The budget review will include consideration for replacing one or two sections.
- A new office mobile phone has been purchased to replace the one that became damaged.
- Trinity House have completed their annual inspection of the office procedural systems, and everything passed.
- There have been a couple of incidences reported on the river and unfortunately a dead whale has been found in Wembury Bay and reported to the relevant authorities.
- No aggressive behaviour to report.
- Ivan Langford is maintaining the woodwork outside the office.
- The HM extended his thanks to Andrew Matthews who has kindly been removing driftwood from the river.

103/21 PARISH COUNCIL LIAISON

Nothing to report

104/21 YEALM COMMUNITY ENERGY – ELECTRIC FERRY

At the invitation of the authority, Paul Darlow representing the YCET project (and its sponsor Yealm Community Energy) attended the meeting in person. He presented the YCET project, which has the objective of establishing an electric powered water taxi/ferry service in the river within the next year, or so. Fulfilment of the project is dependent on the water taxi having access to an all-states-of-the-tide mooring/berth, which would enable the provision of an in-situ battery charging facility. Mr Darlow highlighted that (a) the proposed service would not encroach on the operating hours of the service provided by Billy Gregor, (b) the project is intended to be a community-led initiative, supported by grant funding, and (c) the sponsor of the project, Yealm Community Energy is a local community benefit society, whose membership includes some 150 individuals mainly living in the riparian parishes.

After the presentation and subsequent Q&A, Paul Darlow left the meeting. Following due consideration, the consensus of the meeting was that the authority would agree to provide a suitable mooring/berth required by the project. The decision was proposed by Dermot Drought, seconded by Nicky Tewson and unanimously approved. Dominic Crawley and Peter Hinchliffe abstained from voting, Peter Hinchliffe as he is a member of the YCET working group and Dominic Crawley, as a director of Yealm Community Energy, the project's sponsor. The approval of the authority was provided on the following conditions:-

- Any pontoon development that might be required to fulfil the project's needs would be undertaken and funded by the authority, thereby ensuring the pontoon would remain the property of and under the control of the authority.
- The mooring/berth would be provided on an annual licence basis; initially free, but subject to annual review.
- The cost of installation, maintenance and, if necessary removal, of any electrical connection must be borne by the project.
- The authority will not assume any responsibility for the running or cost of the project in the foreseeable future.

105/21 CHAIRMAN'S COMMENTS

Nothing to add

106/21 MOORING ALLOCATIONS, PARTNERSHIP REQUESTS AND WAITING LIST APPLICATIONS

This month there have been four A moorings allocated and one D mooring.

107/21 AOB

A committee member expressed concerns about our CCTV cameras and asked that we obtained some advice on their installation and privacy requirements.

108/21 NON – USE OF MOORINGS

A discussion was held about a number of moorings that it was felt hadn't had use this year. The individuals will be written to and their responses put before the committee at the January meeting.

108/21 DATE OF NEXT MEETING

The next meeting of the Harbour Authority will be on **Thursday 18th November 2021 at 1800** in the Revelstoke Rooms, Noss Mayo. Please dress warmly as windows will be open to improve air circulation.

Chairman